For reserving a hotel close to the "Covent Garden" evaluation premises

This document is designed for informative purposes solely and for use by individuals engaged in an expert capacity by the European Institutions. It does not constitute any kind of advertising of any of the hotels presented, and inclusion herein is entirely on a voluntary basis. The Research Executive Agency accepts no liability for the accuracy of the information and for the services provided by the hotels listed.
To facilitate your stay in Brussels, REA.C4 has prepared this booklet of hotels close to the « Covent Garden » evaluation premises on Place Charles Rogier.

In order to ensure your stay is comfortable, the list includes hotels with a 4-star rating or above which offer:

- special rates
- free internet connection
- flexible cancellation policies

**In order to guarantee the special rate**, please book via the links in this guide or use the enclosed booking forms. **Do not forget to mention the reservation code.**

**IMPORTANT NOTICE**
The accommodation allowance for H2020 experts is currently a flat rate of 100 EUR per night. The daily allowance is 92 EUR for each day of the meeting. Any cost higher than these allowances will be borne by the expert. For more information see [Commission Decision C(2007)5858](#).

**EXPERT COVENT GARDEN**
This document is only for information purposes to facilitate your stay in Brussels. It does not constitute advertising of any kind for the hotels presented in the booklet.

The REA cannot be held responsible or liable for the accuracy of the information and for the services provided by the hotels. Nevertheless, if you book via this guide and find that the hotel is not respecting the rates indicated, please let us know by email.

**For further information you can contact:**
[REA-EXPERTS-ACCOMMODATION@ec.europa.eu](mailto:REA-EXPERTS-ACCOMMODATION@ec.europa.eu)
<table>
<thead>
<tr>
<th>Name of the hotel</th>
<th>Code to be used</th>
<th>Price/night/room</th>
<th>Black out dates 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hilton</td>
<td>000021896</td>
<td>140€²</td>
<td>20th-23th March 24th-26th April</td>
</tr>
<tr>
<td>Crowne Plaza</td>
<td>Expert Covent Garden, European Commission</td>
<td>140€ (standard), 160€ (deluxe)² 125€ (standard), 145€ (deluxe) as from 4 nights²</td>
<td>20th &amp; 21st of March 23rd to 25th April</td>
</tr>
<tr>
<td>Progress hotel</td>
<td>COVENT18</td>
<td>120€ (superior single room)², 140€ (executive single room)² ³</td>
<td>19th to 23rd March 23rd to 27th April</td>
</tr>
<tr>
<td>Thon</td>
<td>NO CODE Booking online or by email</td>
<td>120€² 105€ (for a stay of 4 nights or more)²</td>
<td>19th to 21st March 23rd to 25th April 8th to 10th October</td>
</tr>
<tr>
<td>Le Plaza</td>
<td>Expert Covent Garden</td>
<td>135€ (classic room) 165€ (deluxe room)</td>
<td>19th to 22nd March 23rd to 25th April 22nd to 25th October</td>
</tr>
<tr>
<td>Marivaux</td>
<td>REA.18</td>
<td>135€ (club room), 155€ (harmony room)³ 85€ (club), 105€ (harmony), ³ Friday-Sunday</td>
<td>19th to 22nd March 23rd to 26th April 8th to 11th October</td>
</tr>
<tr>
<td>NH</td>
<td>Expert Covent Garden or client #2027390441</td>
<td>140,76€ (standard)²</td>
<td>19th to 21st March 23rd to 25th April</td>
</tr>
<tr>
<td>Metropole</td>
<td>Expert Covent Garden Reservation link: NEGREA</td>
<td>140€ (superior room) 170€ (privilege room)</td>
<td>19th to 22nd March 23rd to 25th April 11th to 13th September</td>
</tr>
<tr>
<td>Bloom</td>
<td>Expert Covent Garden</td>
<td>129€² 109€ (for a stay of 3 nights or more)²</td>
<td>19th to 22nd March 23rd to 27th April</td>
</tr>
<tr>
<td>Adagio</td>
<td>AS230092 or direct link (see the doc.)</td>
<td>125€ (studio 1-2 persons) 1 - 3 nights² 92€ (studio 1-2 persons) 4 - 9 nights²</td>
<td>19th to 22nd March 23rd to 26th April</td>
</tr>
<tr>
<td>Best Western</td>
<td>EXPERT COVENT GARDEN</td>
<td>100€ (single or double room)³</td>
<td>19th to 21st March 23rd to 25th April</td>
</tr>
<tr>
<td>The Dominican</td>
<td>Covent Garden or link (see the document)</td>
<td>140€ (Deluxe room)² 190€ (Executive room)²</td>
<td>19th to 21st March 23rd to 26th April</td>
</tr>
<tr>
<td>Radisson BLU</td>
<td>Expert Covent Garden</td>
<td>148€</td>
<td>19th to 22nd March 23rd to 25th April</td>
</tr>
<tr>
<td>Be Manos</td>
<td>stay 33</td>
<td>120€ (standard room)²</td>
<td>19th to 23rd March 23rd to 26th April</td>
</tr>
</tbody>
</table>

¹ Listed by distance from COVENT GARDEN

² excludes city tax (4,24€/night)

³ Breakfast included
COVENT GARDEN
EXPERT COVENT GARDEN
RATES 2018

140.00€
Standard Room Rate
Summer Rate @ 95.00€

160.00€
Deluxe Room Rate
Breakfast included

120.00€
Standard Room Rate
for 4 days or more

A privileged location in front of the Covent Garden

Book your stay at the Hilton Brussels City and benefit from:

- Complimentary wireless internet access
- Breakfast buffet at the preferential rate of €10 (instead of €22.00)

Book Direct
CLICK HERE

Complimentary access to our Scandinavian Wellness and Health Club, featuring sauna, hammam and workout room, opened 24/7

Place Rogier 20
1020 Brussels - Belgium
Tel: +32 2 203 31 25
Fax: +32 2 274 24 74
brussels-city.hilton.com
res.brusselcity@hilton.com
EXPERT COVENT GARDEN
RATES 2018

To book a room, please choose one of the following options:

- Book online at www.brussels-city.hilton.com - 24/7 using your corporate account number 000021896 in order to have your preferential rate applied.

- Send us an email at res.brusslescitiy@hilton.com. Please refer to your corporate account number 000021896 in order to have your preferential rate applied.

- Send us by fax the below reservation form, duly filled in.

Last Name: ___________________________ Email address: ___________________________
First Name: ___________________________ Telephone Number: ______________________
Arrival Date: ____________ Departure Date: ______________

Hotel Rates

☐ 140.00€ - Standard Room - Breakfast not included
☐ 160.00€ - Deluxe Room - Breakfast included
☐ 120.00€ - Standard Room - Breakfast not included - For a minimum 4 nights stay
☐ 140.00€ - Deluxe Room - Breakfast not included - For a minimum 4 nights stay
☐ 95.00€ - Standard Room - Breakfast not included - Summer Rate (only from July 5th until September 2nd)

City tax of 4.24€ per room, per night is not excluded in the above rates.

Hotel reserves the right to change the rates in case of changes in the applicable government or city taxes, fees, or assessments as well as any changes in applicable labor or services charges or fees.

Please note that these special rates do not apply on the below dates:
Intensive Care: March 20th until March 23rd - Special Rate of 190.00€ in Standard Room is offered. Seafood: April 24th until April 26th

CONFIDENTIAL

All individual bookings must be guaranteed by credit card

☐ I hereby authorize the hotel to debit my credit card account below for the amount of 1 night in case of no-show or late cancellation (less than 4:00pm on the arrival day):

N° of the card: ___________________________ Expiration Date: __________
Name on the card: ___________________________ Date: ______________

☐ VISA ☐ MASTERCARD ☐ AMEX ☐ Others: ___________________________

Signature: ___________________________

Place Rogier 20
1020 Brussels - Belgium
Tel: +32 2 203 31 25
Fax: +32 2 274 24 74
brussels-city.hilton.com
res.brusslescitiy@hilton.com
CROWNE PLAZA BRUSSELS LE PALACE:
ENJOY OUR IDEAL LOCATION, next to Research Executive Agency’s office
✓ 354 stylish rooms (as of 28m²)
✓ Free & unlimited Wi-Fi up to 3 devices
✓ Smart-TVs (internet access, streaming...)
✓ Large desk and quiet room to work
✓ Special rate for Buffet Breakfast at 15€
✓ Free access to the fitness room and sauna
✓ Free cancellation until 4 PM on day of Arrival

Your 2018 Rate:
140.00€ per night
As from 4 nights:
125.00€ per night

During these periods the DG REA rate is not available:
20th and 21st of March 2018: Intensive Care
23rd to 25th of April 2018: Seafood

PERFECTLY LOCATED ON
THE PLACE ROGIER!

Rue Gineste 3
1210 Brussels – Belgium
T: +32 2 203 62 00 – F:+32(0)2 203 40 11
reservations@cpbxl.be

www.crowneplaza.com/brusselsbel
## Reservation Form

**Identification code for your reservation:** Expert Covent Garden, European Commission

Mrs. □  Mr. □

<table>
<thead>
<tr>
<th>First name:</th>
<th>-----------------------------------------------------------------------------------</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family name:</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Email address:</td>
<td>-----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Arrival date:</td>
<td>Departure date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nouveau room</th>
<th>140,00 € - 125,00 € as from 4-nights stay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deluxe room</td>
<td>160,00 € - 145,00 € as from 4-nights stay</td>
</tr>
</tbody>
</table>

- Single occupancy □
- Double occupancy □
- Breakfast (+15€) □

**Comments:**

<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>-----------------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>

This rate is inclusive of VAT and service, a city tax of 4.24€ per room per night applies.

**Payment method:** payment by the guest

**Reservation guaranteed by CREDIT CARD:**

- Visa □
- MasterCard □
- Eurocard/Mastercard □
- American Express □

Name of the holder: _____________________________________________________________

Expriy date: __________________________

Number of the card: _____________________________________________________________

Priority Club card Number: __________________________

**Please fax back this form to the reservation department:**

Fax: +32 (0)2 203 40 11

Tel: +32(0)2 274 58 01/44

or e-mail to reservations@cpbxl.be

Crowne Plaza Brussels « Le Palace »

Rue Gineste 3 - 1210 Bruxelles - Belgium

Tel.: +32 (0)2 203 62 00 - Fax: +32 (0)2 203 40 11

www.crowneplaza.com/brusselsbel - reservations@cpbxl.be
Located just **120 meters** from the Covent Garden

Progress Hotel offers a perfect balance of **comfort** and **personal service** combined with upscale amenities and **central location** in Brussels.

**CLICK, ENTER YOUR CODE COVENT18 AND TAKE ADVANTAGE OF YOUR SPECIAL RATE 2018**

- Superior Single Room: **120€**
- Executive Single Room: **140€**
- **Specialty for you** : One welcome drink at the bar

This rate includes breakfast, services and tax
Free unlimited in-room Wi-Fi and Nespresso Coffee and Tea
Free access to the Fitness Center
- Local taxes and charges are not included -
COVENT GARDEN 2018

☐ Mr. ☐ Mrs.

Last name: ____________________  First name: ____________________

Address: ____________________

City: ____________________

Email: ____________________

Tel: ____________________

Arrival: _________________  Departure: _________________  Nights: ____

Comments: ____________________

Guarantee: please note that all reservation should be guarantee by a valid credit card. In case of cancellation later than 24 hours before arrival (by e-mail) a fee equivalent to the first night would be charged.

Please note that we cannot guarantee availability or your corporate rates during the following dates due to our partnership with international fairs – from 19 to 23 March 2018, from 23 to 27 April 2018.

Credit Card type  ☐ American Express  ☐ Visa  ☐ Diner  ☐ MasterCard

Cardholder’s name __________________________________________

Card Number: __________________________________________

Expiration Date: ___________  CVC/Security Code: ___________

Book online: Follow this link and enter your code COVENT18

Superior Single Room: 120€

Executive Single Room: 140€

This rate includes breakfast, services and tax

Free unlimited in-room Wi-Fi and Nespresso Coffee and Tea

Free access to the Fitness Center

- Local taxes and charges are not included -

If you need any assistance with your reservation, please contact the reservation department:

Email: res2@progresshotel.be - Tel: +32 2 205 17 00
THON HOTEL BRUSSELS CITY CENTRE
Avenue du Boulevard 17, 1210 Brussels, Belgium
Only 200 meters from the Expert Covent Garden Building

Thon Hotel Brussels City Centre has undertaken a major refurbishment. The formerly classic decor of Thon Hotels Brussels largest property has been updated and the hotel now offers a modern and refreshing look. The new design concept is based on light, serenity, modernity and includes all of the luxury befitting for a 4-star hotel.

454 Rooms ★★★★

YOUR PREFERRED RATE

Per night
120€ including wi-fi and excluding breakfast
135€ including wi-fi and breakfast

OR

Stay 4 nights and pay less
105€ including wi-fi and excluding breakfast
120€ including wi-fi and breakfast

The above rates include VAT and tax services. City tax (7.58€ per room per night) is not included.

DISTANCE TO
• Expert Covent Garden Building: 200m
• Rogier metro station: 0,1 Km
• North station: 0,6 Km
• Grand Place: 1,3 Km
• Brussels Airport: 11,3 Km

PROPERTY OVERVIEW
• Stay in the heart of Brussels in one of our modern rooms
• Enjoy our delicious breakfast buffet
• Relax in the sauna with panoramic view on the 29th floor
• Check out The O Bar with its vibrant atmosphere

Wifi Free ✔
Business centre ✔
Express check in/check out ✔
Complimentary bottled water ✔
Parking available* ✔

NEW Game Room

Meeting facilities ✔
Sauna/fitness facilities ✔
Iron/ironing board ✔
Laundry service ✔
In room safe ✔
Restaurant/bar ✔

*Parking located on: Rue des Croisades/ Kruisvaartenstraat 20, 1210 Brussels
Expert Covent Garden Rate

Classic room 135 €
Deluxe Room 165 €

Free Wi-Fi access all throughout the Hotel
American buffet breakfast is at 18 € instead of 29 €
Free access to fitness room
Free upgrade to Deluxe room as from a 4 night stay
Please mention « Expert Covent Garden » when making your booking.
or book online at http://coventgarden.leplaza.be!

Rates are per room, per night and include all taxes.
Reservations can be cancelled free of charge until 4PM the day of arrival, during following congresses other conditions apply and cancellation one week prior arrival is required:

Intensive Care: 19th to 22nd March
Seafood: 23rd to 25th April
Neuro week: 22nd to 25th October
Expert Covent Garden

Reservation Form
Special rates for “Expert Covent Garden” 2017

Name: ...............................................................................................................................
First Name: ...............................................................................................................................

Arrival Date: .............................................................................................................................
Departure Date: ...............................................................................................................................

Fax : .............................................................................................................................
Telephone : ...............................................................................................................................

Email: ...............................................................................................................................

- Classic Room 135 €
- Classic Room with American Buffet Breakfast 153 €*
- Deluxe Room 165 €
- Deluxe Room with American Buffet Breakfast 183 €*

Reserve now and get American Buffet Breakfast at 18 € instead of 29 €.

The above mentioned rates include Wi-fi, free access to the fitness, local taxes, VAT, service charge and are per night. Free upgrade to a Deluxe room as from a 4 night stay

*For double occupancy 18 € will be added for the extra breakfast.

I wish to guarantee the room with the following credit card :

Type of card: .......................................................... Expiry Date: ____/____

Card number: ...............................................................................................................................

Reservation is guaranteed and will be held overnight. In the event of a non arrival, the first night will be charged at the agreed rate, as cancellation fee. Reservations can be cancelled free of charge until 4PM the day of arrival, during following congresses other conditions apply and cancellation one week prior arrival is required :

Intensive Care : 19th to 22nd March
Seafood : 23rd to 25th April
Neuro week : 22nd to 25th October

Signature: .......................................................... Date: ...............................................................

Kindly return form to reservations@leplaza.be or by fax to +32 2 278 06 72

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Le Plaza
BRUSSELS
HOTEL MEETINGS EVENTS

Bd. Adolphe Max, 118-126
1000 Brussels – Belgium
www.leplaza.be

T. +32 (0)2 278 01 00
F. +32 (0)2 278 01 01
reservation@leplaza.be

VAT: BE 0423 555 727
RPM Brussels
POSTE: IBAN BE06 2100 0420 9422
CODE BCE: 0840833275

WORLDHOTELS
where discovery starts
The Marivaux Hotel is situated in the city centre of Brussels, 300m from the Covent Garden office (direction Grand Place).

136 Club & Harmony Bedrooms (free WiFi & Nuxe® amenities)
Fitness Room (free access)
9 Meeting Rooms (corporate & private events)
Brasserie Meat Me (10% discount in Bar & Brasserie)
Valet Parking

Special 2018 “Expert Covent Garden” (REA) rate*:

Club Room (single occupancy): 135€ per night

*Rates include Breakfast Buffet, WiFi, City Tax and VAT
Free cancellation until 6PM

To book a room at the Marivaux Hotel:
www.hotelmarivaux.be → promo code: REA.18
Or fill in the
Reservation Request Form
High season rate (from Monday to Thursday included):
- Club room 135.00 €
- Harmony room 155.00 €

Low season rate (Weekends and Holidays):
- Club room 85.00 €
- Harmony room 105.00 €

Supplement for double occupancy: 10.00 €

Rates include Breakfast Buffet, WIFI, City Tax and VAT
Free Cancellation until 6pm (day of arrival)

*Preferred Rates are not valid during blackout/fair dates:
Intensive Care: from 19th to 22nd March 2018 incl.
Seafood: from 23rd to 26th April 2018 incl.
Open Days: from 8th to 11th October 2018 incl.

Reservation Request Form
Send to: reservations@hotelmarivaux.be

Arrival Date: ………/………/……2018…... Departure Date: ………/………/……2018……...
Room Type: ..............................................................................................................................

Mr □ Mrs □

Last Name: .......................................................... First Name: ..........................................................

Country: ......................................................................................................................................

Telephone: ..................................................................................................................................

E-mail: ...........................................................................................................................................

Comments: ......................................................................................................................................

All individual bookings must be guaranteed by Credit Card:
VISA □ MASTERCARD □ AMERICAN EXPRESS □ OTHER …............................

Card holder Name: ..................................................................................................................

Card Number: ......................................................................................................................... Expiry date: ....../.........
The hotel

NH Collection Brussels Centre is situated in the heart of Brussels, in walking distance from the famous Grand Place and the Opera House “La Monnaie”, as well as the historical and shopping district of the city. The hotel is 10 minutes from the Congress Centre and the European Community.

The Grand Place, Le Square Convention Centre and Manneken Pis are all but a stone’s throw from the hotel’s doorstep, putting guests in the centre of Belgium’s awe-inspiring architecture and welcoming culture. Whether meeting for important business gatherings or a sumptuous Belgian weekend, it’s all here. Welcome to NH Collection Brussels Centre.

€140,76 for a standard room*
including VAT, free Wi-Fi, access to the fitness centre

Breakfast: €19,90 for pre-booked price
€22,90 check-in price / €24,90 check-out price

Hotel facilities & services

- Guest Relation
- Amazing breakfast at 9th floor
- Nespresso machine & bottle of water in the rooms
- One piece iron for free
- Express laundry
- High speed WiFi for free
- Fitness access for free

RESERVATIONS

To book your room, call +32 70 35 99 68 and refer to the “Research Executive Agency - REA” or client #2021204743. Or send us by e-mail at reservations@nh-hotels.com

City tax not included in the room rate: €4,24 per room per night

*This special rate is not bookable during the Blackout Periods 2018 below. During those periods the best available rate of the day will apply:
Intensive Care: 19/03/2018 - 21/03/2018
Seafood: 23/04/2018 - 25/04/2018

NH COLLECTION BRUSSELS CENTRE Boulevard Adolphe Max 7, 1000, Brussels, Belgium
Research Executive Agency - Experts Covent Garden

Since the opening in 1895 and with its unique location in the beating heart of the city, Hotel Metropole features the grandest hotel interior in Brussels. At Hotel Metropole guests feel history come to life. The hotel is famous for the charm of its welcome, the refinement of its cuisine, the treasures of its cellar and the elegance of its bar. Well situated in Brussels, a stone’s throw away from the historic sights of the city: the superb Grand Place, the Royal Monnaie Theater, the Cathedral of Saint- Michel and the great museums.

- 262 bedrooms, minibar included
- 11 meeting rooms and up to 450 persons
- Free high speed Wi-Fi (unlimited)

Hotel Location

From Covent garden offices : 0.750KM – 10 minutes’ walk
From the Grand Place : 0.700KM – 10 minutes’ walk
Close to bars, restaurants and major attractions

Address :
Hotel Metropole Brussels
Place De Brouckère 31
1000 Brussels
Phone: +32 2 217 23 00
Website : www.metropolehotel.com
Corporate Rates 2018

**Excluding breakfast:**
- Superior room: 140€ per night, single occupancy
- Privilege room: 170€ per night, single occupancy

**Including breakfast:**
- Superior room: 154€ per night, single occupancy
- Privilege room: 184€ per night, single occupancy

Rates per night, including: wireless internet connection, 6 drinks from the minibar (per stay), access to the fitness center and all taxes

A VIP treatment including a bottle of wine, VIP amenities and a turn down evening service will be offered to all Expert Covent Garden travellers

**Booking Procedure**

For individual reservations, please contact resa@metropolehotel.be, call +32 2 214 24 25 or via our reservation link: NEGREA

Cancellation policy: free of charge until 18:00, date of arrival

Rates are bookable upon availability and not guaranteed during fair dates:

- **Intensive Care:** 19 to 22 of March 2018
- **Seafood:** 23 to 25 of April 2018
- **Mood:** 11 to 13 of September 2018
- **Open Days:** dates in October to be confirmed

**Booking code:** Experts Covent Garden
NH Brussels Bloom

A stay at NH Brussels Bloom means stepping away from the ordinary. A unique art-themed hotel conveniently situated in the lively “Botanique” area of the city where creativity is triggered.

Decorated with work by artists from all over the world, this creative, contemporary setting is a destination in itself.

Hotel Facilities and Services

- Complimentary High Speed Wifi
- Complimentary Fitness & Business Lounge
- Coffee and water in the room
- Breakfast at €15.00/pp

Reservation details

When booking, refer to the Research Executive Agency - REA and mention client number #2021204743.

City tax is not included in the room rate: €4.24 per room per night.

REA rates are subject to availability. During certain high demand periods, higher rates might apply.

NH Brussels Bloom
Rue Royale, 250,
1210 Brussels
Belgium
www.nh-hotels.com/hotel/nh-brussels-bloom
Your Reservation

Name: ____________________________ First Name: ____________________________
Address: ________________________________
City + Postcode: ________________________________
Telephone: ____________________________ E-Mail: ____________________________

Your Stay

Arrival Date: ____________________________ Departure date: ____________________________
Nr of Rooms: ____________________________ Nr of Nights*: ____________________________

☐ I want to include breakfast with the reservation.
€15,- per person per day

REA Standard Room Rate up to 2 consecutive nights: €129,- per room, per night.
REA Standard Room Rate for 3 consecutive nights or more: €109,- Per room, per night.
The above mentioned rates include VAT and Service charges. City tax of €4.24 per night excluded

Other Information

Check-in: 2PM - Check-out: Noon

Guarantee
Each Reservation will be kept until 4PM on the arrival date. After 4PM the hotel will be entitled to release/resell the room unless the reservation has been guaranteed by credit card.
We Accept the following credit cards: American Express, Eurocard, Mastercard, Dinners Club & Visa

To confirm your booking, Please indicate:
Credit card Holder’s name: ____________________________
Credit card type: ____________________________
Credit card number: ____________________________
Expiration date: ____________________________

Cancellation / No Show
Any Cancellation that is not communicated in writing before 4PM the latest on the arrival date will not be taken into account and 100% of the amount of the first room night will be charged. The same amount will be charged for any No Show

Date: ____________________________ Signature: ____________________________
The Adagio Brussels Centre Monnaie is ideally located between Grand - Place and Rue Neuve

Covent Garden/ Research Executive Agency Building at a 10 minutes walking distance,

Gare du midi (Train Station Eurostar-Thalys) at a few subway stops. We are in a semi-pedestrian area.

Comfort and space of an apartment. Attractive rates for medium & long stays. 2 fitness rooms, 24h reception with staff. WIFI free of charge. Breakfast services. Supermarket at 150 meters (9-20h). Public car park in front of the hotel. Dry cleaning, Laundry facilities, « à la carte » cleaning,

Your special 2018 “Research Executive Agency” rate :
• Studio 1-2 persons (25m2 – double murphy bed) : 125€ (1-3 nights) / 92€ for a minimum of 4 to 9 nights
• Apartment 1-4 persons with separated bedroom (45 m2 – 2 single beds with sofa bed) : 144€ (1-3 nights) / 109€ for a minimum of 4 to 9 nights

Rates per night, exc. fair periods. Fair periods: 19-22/3 + 23-26/4 incl. All rates include service, VAT, per consecutive nights. City tax : 4,24€ per night excluded. Individual booking only. Prior reservation, upon availability. CC Mandatory, no prior deposit. Buffet breakfast : 15€ per person not included. A la carte cleaning excluded (different cleaning formulas available). Accor “Le Club” card accepted. At quiet moment, public rate can be lower than corp. rate.

Cancellation policy is D, 14h (1-3 nts) and 12.00 PM till the day before arrival date (4-9 nts). Rates available for the first 25 studio/apartments booked.

For any online booking, please use this link: http://businesstravel.accorhotels.com/gb/booking/advanced-search.shtml?identification.reserverType=SC&identification.reserverId=AS230092&identification.reserverContract=EU485BE842

Once the page, in the cell « destination » : key in this 4-digit hotel code : 7242
As the name suggests, **Best Western Royal Centre Hotel** is located in the heart of Brussels. It is ideal for both business or pleasure with the Royal Palace and Grand Place just a short pleasant stroll from the hotel. The European district just a few stops by metro. Walking distance to boutiques at fashionable Rue de Namur and Boulevard de Waterloo.

The very professional and welcoming staff will help to make your stay more than enjoyable and are ready to answer all guest's enquiries. A warm welcome in a haven of peace and elegance.

Welcome to the **Best Western Royal hotel**. The hotel has 73 rooms, all with bathroom, and flat screen TV. The hotel bar "Royal Club" is an ideal place to relax and maybe try a famous Belgium beer. The hotel has an elegant breakfast room available between 06h30 and 10h00 every day and between 07h00 and 10h30 on week-ends. It also offers a variety of snacks and dishes that you may enjoy into your room. Variety of cafes and restaurants within a few minute walk to the hotel.

**Special rate - Expert COVENT GARDEN**

Single room including breakfast and services 100 EUR

**Gift discount - 10% off Food & Drink - Restaurant "au Comptoir Royal"**

**HOTEL ROYAL CENTRE**

Rue Royale 160 - 1000 Bruxelles - Belgique

Tel : +32.2.219.00.65

Fax : +32.2.218.09.10

Website : [www.royalcentre.be](http://www.royalcentre.be)

e-mail for booking :

reception@royalcentre.be

- admin@royalcentre.be

Mention « EXPERT COVENT GARDEN »

**At Your Service** :

- Laundry
- Dry-cleaning service
- Complimentary morning newspaper
- Safe Deposit Box at front desk
- Multilingual staff
- Public garage "Royal" : 15.00 EUR / 24h
- Business Center
- Free WIFI
**HOTEL ROYAL CENTRE**

160 Rue Royale - 1000 Brussels

Tel: +32-2-219.00.65

Fax: +32-2-218.09.10

E-mail: reception@royalcentre.be

**ROOM RESERVATION EXPERT**

**COVENT GARDEN RATE 2018***

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Rate Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Single room</td>
<td>100.00€ per room per night (breakfast taxes and service included)</td>
</tr>
<tr>
<td>Double room</td>
<td>100.00€ per room per night (breakfast taxes and service included)</td>
</tr>
</tbody>
</table>

**Guest full name:** .................................................................

**Telephone:** .................................................................

**E-mail:** .................................................................

**Arrival date:**

**Departure date:**

Reservations can be cancelled without charge at least 48 hours before arrival. In case of no-show, the first night will be charged.

We will need to receive your credit card number (With exp. date and CVV code) in order to guarantee your reservation.

*This rate is not valid from 19-21 March 2018, 23-25 April 2018. During those periods the best available rate of the day will apply.

Please return this form duly filled to the reception, by fax 32 2 218 09 10 or by mail: reception@royalcentre.be
The Dominican

An Ambiance you have never experienced before...

The Dominican opened in 2007 and is a very special member of Design Hotels and Carlton Hotel Collection. The hotel is located behind the theatre La Monnaie, a 3 minutes walking distance from the Grand Place and 7 minutes from the Covent Garden Building.

The Dominican will provide the best services and offers you moments to indulge yourself.

• Free Wireless internet
• Free Use of the gym, sauna and hamam
• Free use of Nespresso Coffee & Tea facilities in room
• Free use of minibar (in Executive room & Suites)
• Breakfast at 27,00 € / person
• 24 hours room service
• Grand Lounge and Lounge Bar
• Check-in after 15h00, Check-out before 12h00
• Cancellation up until 6PM on the day of arrival
The Dominican

An ambiance you have never experienced before ...

Covent Garden Rates

Deluxe room 140.00 € single or double
Executive room 190.00 € single or double

Closed dates:

19/03/2018-21/03/2018
23/04/2018-26/04/2018

City Tax of €4.24 is excluded
All other taxes, VAT and services are included

Reservation form (Code : Covent Garden)

Name: ........................................... First Name: ...........................................
Address: ...........................................................................................................
City: ...................................................................................................................
Postal Code: .................................................................................................
Country: ...........................................................................................................
Telephone: ........................................ Fax: .............................................
E-mail: ............................................................................................................
Room type: ....................................................................................................
Arrival Date: ...................... Departure Date: ......................
Credit Card Number: ....................................................................................
Exp: ........../........

For reservations please contact:

Phone: +32 2 203 08 08 – Fax: +32 2 203 08 07
E-mail: reservations@thedominican.carlton.be

OR CLICK ON THIS LINK

Rue Leopold 9, 1000 Brussels, Belgium
Radisson BLU Royal Hotel, a perfect hotel for your VIP delegations and Events.

Localisation:

Radisson BLU Royal Hotel:
Rue Fossé aux Loups 47, 1000 Bruxelles.
100 m from the Grand Place.
900 m from the main Belgian ministries and governmental sector. (15 min walk, 7 min by car)
Direct access by Public transport from Zaventem Airport to the hotel. (13 km / 20 Min by car, 30 min by train or Public Transport)

Distance from the Research Executive Agency offices:
Covent Garden, Place Rogier 16, 1210 Brussels: 950 meters, 8 min by car, 12 min Walking distance.
Your Rate:

Every traveller mentioning during his reservation that he is travelling for the Research Executive Agency or related to any project of REA, will be granted the preferred rate of: **148€**. This Rate includes:

- Internet
- VAT
- City Tax

We are offering you the possibility to upgrade your stay to a Business Room (+40€). For higher room categories such as suites, we will do our outmost to offer you the best rate available.

Security:

- The Radisson BLU has been granted with the official award of Safe Hotel Certificate for many consecutive years.
- All key cards are electronically recorded and we keep track of any entrance in every room of the hotel.
- All public spaces and corridors are monitored through a CCTV system.
- Privatizable entrance for VIP and security.
- Security Expert and manager on site.
- Connecting Rooms to the suites allowing the security to stay close to the VIP
- Many years of experience in hosting high-level delegation (Presidential level)
- In house protocol expert.

Additional Services:

Every guest has access to a fitness area located 7th Floor.
Every guest has access to a Sauna located on 7th Floor.
Table reservation are available at the Atrium Restaurant should it be for lunch or dinner.
In house 2 Michelin Star Restaurant (Sea Grill, Chef Yves Mattagne)
The Hotel has 22 privatizable meeting rooms ranging from 400 to 10 delegates and specially dedicated coffee-break areas. A team of M&E experts will be happy to assist you in the organization of your event (ex : National Day )

Your Contacts:

Vassili Smolyak – Cluster Sales Manager GOV & ASSOC, Radisson RED + Radisson BLU / 0032 477 99 77 73
Please feel free to contact me for any question, doubts, VIP bookings, you might have.
Protocol related issues and general questions.

Reservations:
Reservation Department
reservations.brussels@radissonblu.com / 0032 2 227 31 33
Identification code for your reservation:
Expert Covent Garden, European Commission

Mrs. [ ] Mr. [ ]

First Name: ……………………………………………………………………………………………………………………………
Last Name: ……………………………………………………………………………………………………………………………
Email address: ………………………………………………………………………………………………………………………
Arrival date: …………………………….. Departure date: ……………………………………………………………

Design room: 148,00 EUR
Single occupancy [ ]
Double occupancy [ ]
Comments: ………………………………………………………………………………………………………………………
This rate is inclusive of VAT & city tax.
Not valid during fair periods: 19-22/03/2018 & 23-25/04/2018

Payment method:
Reservation guaranteed by Credit Card:
Visa [ ] Mastercard [ ] American Express [ ]
Name of card holder: …………………………………………………………………………………………………………
Expiry date: ………………………………………………………………………………………………………………………
Number of the card: ……………………………………………………………………………………………………………
Club Carlson Number: …………………………………………………………………………………………………………

Please send back this form to the reservation department:
E-mail to: reservations.brussels@radissonblu.com
Hotel Be Manos ****

23 square de l’Aviation
1070 Brussels
www.bemanos.com

“Ideally located near Brussels South Station and 4 stations from place Rogier

Free shuttle from/to Brussels South station

60 rooms with free wi-fi & AC

- Buffet breakfast included
- Free access to the spa
- Metro Station Lemmonier

Rate not valid during fair periods:
- Intensive care 19-23 March 2018 & Sea Food 23-26 April 2018

BOOK HERE!
www.bemanos.com
Your promo code: stay33

Contact: Philippe-H. Delissus +32 (0) 2 520 65 65